

MEMORANDUM

To: The Honorable Ron Lucas and Members of the Town Council
From: Paul Loveless, Town Administrator
Date: February 5, 2010
Subject: Updates

Administration:

Council Meeting Follow-up:

Street Markings:

The markings on the street are from Qwest and they are part of an overall system mapping effort.

PCRC Annual Meeting:

Attached is a copy of the notice for the annual meeting. Please let me know if you are planning on attending.

Upcoming Meetings:

Planning Commission – Mission and Vision Statements:

The Planning Commission will be holding community outreach meetings to obtain input on the Mission and Vision statements. The meetings are scheduled for February 8, 22, and March 8 at Town Hall.

Parks Task Force:

The next Parks Task Force meeting is February 8th at 6:30 PM at Town Hall in the Map Room.

Public Works:

Street Crew:

The Crew has been sweeping and performing sign replacement.

Water/Sewer Crew:

The Water/Sewer Crew dealt with a service line break on Cincinnati Street.

The Crew Leader is developing the mapping for the Main Street electrical project.

Water Tank Removal:

The signed contract was sent to the contractor for his signature. Once it is returned, staff will schedule a pre-construction meeting.

Electric Crew:

Lexington Street Project:

This week was all about the Lexington Street wire replacement project. The Electric Crew assisted by a member of the Water Crew continued trenching and conduit installation. This project will continue probably for the next week. Next week, we anticipate the Crew will start pulling wire.

Buildings and Grounds Crew:

The Crew has been working on the Cherrydale Multi-Purpose Courts and performing equipment maintenance in preparation for Spring.